Conference Development Grant Application Guidelines

AAUP Conference Development Grants are intended to provide funds for conference campaigns and projects that advance the AAUP's mission and strategic priorities. The grants from these funds are intended to support one-time and/or significant campaigns or projects of a state conference. These funds are for special campaigns and projects: it is not expected that every conference will apply for (or be awarded) a Conference Development Grant every year. **State conferences are only eligible to receive one grant per calendar year.**

Applications are due by August 29, 2022, at 11:59PM Eastern Time.

For more information, please visit: https://www.aaup.org/support-state-conferences.

Please email Malori Musselman at mmusselman@aaup.org with the following information in **one attached document** (PDF format preferred):

1. Name of state conference
2. Primary contact (with email, phone, and mailing address) for your grant application *and* where, if funded, the grant disbursement should be sent
3. Current number of AAUP members in your state (supplied by national AAUP upon request)
4. Please attach a one-to-two-page synopsis of the campaign or project plan and timeline, including a description of the campaign or project goals, as well as the names and contact information for members who will participate in executing the campaign or project
5. Please include a brief, itemized budget for your campaign or project
6. Current financial report
7. If applicable, please attach a summary of results of any recent conference support grant campaigns or projects you've undertaken and their outcomes

An example cover page is also included below. If you have questions or would like input prior to submitting your grant application, please contact Malori Musselman at mmusselman@aaup.org.

State Conference Grant Application Cover Page Example

Date
August 29, 2022

State Conference
Example State Conference

Primary Grant Contact Name(s)
Faculty or Staff Name(s)

Primary Grant Contact Email
Email Address

Primary Grant Contact Phone
000-000-0000

Primary Grant Recipient Mailing Address
123 State Conference Drive
Washington, DC 20036

Current Number of AAUP Members in Your State (Request from AAUP)
XXXXX

Attachments:
- Campaign or project plan including timeline, goals, and list of member participants
- Itemized budget for campaign or project
- Most recent annual financial report and, if appropriate, a very brief explanation why additional resources are needed
- If applicable, a summary of results of any recent conference support grant campaigns or projects