

Delegate Registration and Credentialing for the 2026 AAUP Biennial Association Meeting

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AAUP Higher Ed Summit and Biennial Meeting

- The AAUP Biennial Meeting is the primary meeting of the delegates representing the membership of the AAUP.
- Alongside the meeting is the AAUP Higher Ed Summit, which consists of educational sessions, trainings, luncheons, receptions, and other events.

The Biennial Association Meeting

- The purposes and authority of the Biennial Association Meeting are specified in the AAUP Constitution. These include:
 - Conducting elections of Officers and Council members
 - Amending the AAUP Constitution (which requires advance notice)
 - Acting on recommendations from Council
 - Making proposals to Council
 - Expressing views on professional matters, generally through resolutions

Delegates & the Biennial Association Meeting

Under the AAUP Constitution, “All members of the Association shall be entitled to attend a meeting of the Association, but only accredited delegates from chapters in good standing or sections of chapters in good standing are entitled to participate in elections and to a voice and vote on matters brought before the meeting.”

Chapters and Members in “Good Standing”

- Chapters must be in “Good Standing” to have a right to vote and to have a delegate at the meeting.
- Individual members must be in “Good Standing” to serve as delegates, run for office, or attend the meeting.
- Good Standing means dues paid through March 31, 2026 (First Quarter)
- All dues through March 31 must be received by
 - Direct Pay – April 1 (final due date April 15)
 - Payroll Deduction – May 1 (final due date May 15)

Delegates & the Biennial Association Meeting

- A “voice” means the right to speak, make motions, and otherwise formally participate.
- Non-delegate members and others may be invited to speak on certain matters.

Election of Delegates

For a full explanation of the delegate election process, please see the site here, including a webinar and slides.

<https://www.aaup.org/about/aaup-governance/aaup-elections/guidance-electing-chapter-and-section-delegates>

Chapter Delegates

- The members in each chapter may elect one delegate from that chapter for each 250 members or fraction thereof, up to a maximum of ten delegates.
- Chapter officers elected to their offices by secret ballot may serve as delegates by virtue of that election, if authorized by the chapter bylaws.
- Chapters do not need to elect the maximum number of delegates.

Section Delegates

- Chapters with fewer than 250 members each from within a state may form one section of chapters solely to elect common delegate(s) to represent the aggregate voting strength of the participating chapters.
- Deadlines have passed for forming a section (February 15) and for chapters joining a section (March 15). The list of sections and their chapters is available on the AAUP website [here](#).
- No chapter participating in the section may have any other credentialed delegates at the meeting.
- Section and Chapter delegates are treated identically, and the term “delegate” encompasses both.

Registration of Delegates

- To register delegates, chapter or section leaders must complete the appropriate delegate registration form and return it no later than **May 15, 2026**.
- The chapter leader (President or Secretary) or the Section Coordinator files the registration form, **not** the individual delegates.
- Delegate Registration Forms can be found here:
<https://www.aaup.org/about/elected-leaders/elections/delegate-forms-and-instructions>
- Emailed submissions should be sent to delegates@aaup.org
- **To repeat:** we must receive your delegate form no later than **May 15, 2026**, or else your chapter or section will have no delegates, and hence no votes, at the meeting.

Alternates

- Alternates must be listed on the Delegate Registration Form when it's submitted (by May 15).
- An alternate is allowed to substitute for a registered delegate who cannot make it to the meeting. They will get credentialed instead of the original delegate.
- If you know in advance that a substitution is necessary, please let us know as soon as you can at delegates@aaup.org.

Confirmation of Delegates

- When the chapter or section files the delegate registration form, the AAUP will acknowledge receipt and inform the chapter or section if there are any issues with the membership status of the delegates and alternates.
- The AAUP will notify each chapter and section and all of its delegates of their delegation's weighted vote strength by May 30.

Delegate Participation

For delegates to represent their chapter or section there is a three-step process:

- 1) The delegate must be registered by the chapter or section leader.
- 2) The delegate must receive their credentials on the first day of the meeting: Friday, June 12, before 5 p.m.
- 3) And the delegate must be present when a vote is called at the meeting (there is no proxy voting.)

Deadlines and Responsibilities

Registering a list of delegates (and perhaps alternates) is the responsibility of the section coordinator or chapter president or secretary.

Leaders: submit your [delegate form](#) by May 15, 2026.

Credentialing is the responsibility of the individual registered **delegate**. Delegates: you must check in and collect your credentials/badge on Friday, June 12, 2026. (See later slides for times.) Check-in is **in person** at the meeting hotel.

Registration for the Event

- Delegates also register separately for the AAUP Higher Ed Summit and Biennial Meeting, sign up for events (educational sessions, luncheons etc.), and book hotel rooms if needed.
- Information and event registration links are available at <https://www.aaup.org/biennial>.
- Delegates may register for the event before they are registered as delegates.

AAUP Higher Ed Summit and Biennial Meeting

Schedule of Delegate Activities

Thursday June 11

Delegate Orientation and Q&A, 4:15–5:30

Friday June 12

Delegate credentialing (7 a.m.–5 p.m.; by 11 a.m. for Session I)

Biennial Meeting – Session I

Saturday June 13

Biennial Meeting – Session II (elections) and Session III

Optional Delegate Orientation and Q&A

This will be held at the hotel site on Thursday, June 11, 4:15–5:30 p.m.

You can sign up for this session when you [register for the event](#).

Credentialing of Delegates

- Delegates must check in and receive their delegate credentials in order to vote at the meeting. Only delegates previously registered and confirmed (as discussed above) can receive credentials, but a registered alternate may substitute.
- The AAUP Biennial Meeting Delegates Credential Check-In Desk will be open from 7:00 a.m. to 5:00 p.m. on Friday, June 12.
- Delegates must check in by 11:00 a.m. to receive their credentials in time for session I. Delegates checking in between 11:00 a.m. and 5:00 p.m. will be able to participate in sessions II and III, and can attend session I.
- There will be no delegate credentialing on Saturday, June 13.

Credentialing of Delegates

- At the check-in desk, each delegate will present photo identification and sign a form acknowledging receipt of their delegate credentials.
- Delegates must check in and receive their credentials in person; no one else may receive a delegate's credentials on their behalf.
- Reminder: Delegate check-in is an **addition to** registering a chapter or delegates using the delegate form. It is also **separate** from registering for the Higher Ed Summit and Meeting.

Types of Votes

- Delegates must vote in person at the meeting.
- On most issues, delegates cast **unweighted** votes, in which each credentialed delegate is apportioned one vote.
- There are also **weighted** votes, in which the delegates for a chapter or section together cast a total number of votes equal to the number of AAUP members of the chapter or section who were in good standing as of April 1, 2026.

Casting Votes

- For general unweighted and not-secret votes at the meeting, there will be a call for a vote by the meeting.
- Delegates will generally raise their badges and vote by voice. If the outcome is not clear, there may be the need for a division of the house or a roll call vote.

Weighted Votes

Voting in Council Member elections must be weighted and must be by secret ballot. This election will be conducted by paper ballot in a room adjacent to the main meeting room.

A vote on any other issue will be weighted at the request of one-fifth of the accredited delegates present and voting.

Allocation of Weighted Votes to Delegates

In elections and other weighted votes, each accredited delegate will cast a ballot with a weight determined by dividing the number of members in the delegate's chapter or section by the number of credentialed delegates from that chapter or section. (If there are remaining votes, they will be allocated to the first credentialed delegate listed on the delegate form.)

Allocation of Weighted Votes: An Example

- Suppose that the chapter at University X has 527 members in good standing as of April 1.
- Thus, it may register up to three delegates.
- If it has three credentialed delegates at the meeting, then the votes allocated to each of its delegates is: $527 \div 3$.
- $527 \div 3 = 175$, with a remainder of 2.
- So each delegate is apportioned 175 votes, and then the first credentialed delegate listed on the delegate form gets the remaining 2 votes.

Allocation of Weighted Votes: Process

- The delegates will be informed of the total number of votes allocated to the chapter or section by May 30.
- The number of those votes allocated to individual delegates will change as new delegates are credentialed. The final allocation will be determined after delegate registration closes, and it will be available to the delegates at the beginning of the second session.
- The AAUP election provider does this through a computer program, so the delegate badges will not change.
- Individual delegates cannot split their votes, but different delegates from the same chapter or section vote independently.

Missing Delegates

- Votes of a chapter or section are only apportioned to delegates who complete the credentialing process.
- Therefore, if a chapter registers delegates who do not complete credentialing, no votes will be apportioned to those delegates.
- However, once a delegate is credentialed, if the delegate fails to attend a meeting session or fails to vote, the votes apportioned to that delegate are lost.

The 2026 Biennial Association Meeting

There are three types of substantive votes anticipated for the 2026 Biennial Association meeting.

Votes at the 2026 Biennial Association Meeting

Council Member Elections. There will be an election for five regional AAUP Council Members (for Regions 1 through 5) and one at-large Council seat. The presentation of candidates and candidate speeches will occur in session I. The elections will be held by secret ballot of all the credentialed delegates, in a weighted vote, in session II. Each delegate will be eligible to vote for all positions. Information about [the election](#) and the [2026 candidates](#) is available at <https://www.aaup.org/about/aaup-governance/aaup-elections/information-2026-elections>

Votes at the 2026 Biennial Association Meeting

Proposals and Resolutions. Proposals and resolutions must normally be submitted in advance of the meeting and are brought to the meeting by the Resolutions Committee.

Proposed Constitutional Amendments. Constitutional amendments may be proposed to the Biennial Meeting. The membership must have at least one month's advance notice of any proposed amendments. Proposed amendments require a two-thirds vote to pass.

Thank you!

- Questions? Email delegates@aaup.org.
- The 2026 Higher Ed Summit and Biennial Meeting:
<https://www.aaup.org/biennial>
- Find more information about the Biennial Association Meeting, including FAQs, at <https://www.aaup.org/about/aaup-governance/biennial-meeting/2026-biennial-meeting>